

Agenda

March 9, 2021, 12:00pm - 3:00pm

Microsoft Teams

12:00 PM - Welcome and Introductions

12:30 PM – General Meeting

Bylaw Revisions and Approval

- Officers
 - Communications Director – discussion to remove following task; decided to leave “The Communications Director will distribute to each member a packet of materials including the Committee’s charge from the Dean/Vice president, a brief summary outlining how the Council and Standing Committees function, and copies of all major reports from the previous year.”
- Standing Committees
 - Discussion regarding the statement “will include the slate of officers plus the Past Chair as a non-voting member. The administrative liaison to the Council will be an ex-officio member of the Executive Committee.”
 - Added committee before member to clarify that the past president will serve as ex-officio on Executive Committee, not SAC.
- Taskforces – proposed to change name of PD/Road Trip Taskforce
- Membership
 - Need to review how Operations is represented given they have a presence statewide. Particularly Ag Ops (i.e. outlying research stations) Ops includes Ag Ops, IT, Facilities and Capitol Planning, Chadwick Arboretum, Safety & Compliance, Waterman Farm, Wooster Facilities,
 - How to address participation for departments/units that have a presence on more than one campus? Need to develop language for the bylaws on principle (i.e. the expectation that representation would alternate
 - Department Roll-Up
 - Office of VP/Dean (Kress)
 - Office of Faculty and Staff Affairs (Kitchel) Includes CFAES HR and CFAES DEI
 - CFAES Operations (Cochran) Includes CFAES IT
 - Office of the Wooster Director (Dorrance)
 - OSU Extension (Wilkins)
 - Office of Academic Programs (Neal)
 - Office of Research and Graduate Education (Pierzynski)
 - CFAES Government Affairs (Ward)
 - CFAES Advancement/Marketing (DiDonato)
 - CFAES Business and Finance (Snoddy)



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- Discussion regarding membership based on department, not location.
 - Have three At-Large positions, one for each campus; Columbus Campus At-Large, Wooster Campus At-Large and Statewide Campus At-Large
 - Discussion regarding Piketon position; decided to make rename the position to Extension Representative 6

Task Force Introductions

- Staff Appreciation
 - In lieu of gift to each staff member, hosted virtual event
 - Advocate for carryforward to be used to send gift to staff members
 - Important to acknowledge and appreciate our staff for their contributions
- Staff Recognition
 - Annual Staff Appreciation
 - Awards – received 40 applications for 4 awards in 2020
 - Staff PD awards – typically awarded twice each year; will award more in spring to make up for 2020
 - State of the College Address Award Ceremony (was in January)
 - Outstanding U awards
- Marketing and Communications
 - Share communications from SAC to staff; emails, fliers, packets, etc.
 - Share information regarding awards, surveys, etc.
- Task Force Information Distribution Reminder -
- Professional Development
 - Road Trip
 - PD series
- Wooster Campus Staff Council – Lindsey
 - Starting a monthly newsletter
- 2021 Meeting Dates/Times (locations if we get to meet in person later in the year)
 - Will send out poll to select date

3:00 PM – Adjourn

- **Motion to adjourn – Meredith Luikart, Second – Brandi Gilbert- Hammett**