

## Agenda

**January 7, 2022      8:30am - 12:00pm**

### Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Or call in (audio only)**

[+1 614-697-3086](tel:+16146973086), [626155506#](tel:+1626155506) United States, Columbus

Phone Conference ID: 626 155 506#

### Welcome and Introductions

### General Meeting

- Bylaw Revisions and Approval
- Task Force Introductions
  - Staff Appreciation - Rachael
    - Retreat Follow Up
    - Faculty and Staff Holiday Appreciation Celebrations
    - Gift
    - Ice Cream Social
    - Annual Luncheon
  - Staff Recognition
    - Annual Staff Appreciation
    - Awards
    - State of the College Address Award Ceremony (January 28, 2022)
  - Marketing and Communications
    - Task Force Information Distribution Reminder
    - Survey – Office Transition
  - Professional Development
    - Roadtrip
    - Summer Webinar Series
    - Office Transition Workshop
  - Wooster Campus Staff Council – No one in attendance

### Dr. Kitchel Update

#### Staff Awards

- Incorporated into a larger ceremony of awards with the college to fill gaps in DEI, team awards and cash values
- Considering moving ceremony date to allow individuals to attend in person

#### COVID

- Critical that individuals report COVID status with HR to assist with contract tracing – communication forthcoming



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COLLEGE OF FOOD, AGRICULTURAL,  
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## DEI

- Faculty and Staff Climate Survey
  - Approximately 63% response rate
  - Compiling information to create useable reports by department
  - Student survey will launch in March
- DEI Action Council
  - Several recommendations made by council
  - Use data from climate survey to draft strategic plan
- Michelle promoted to Program Manager as Faculty and Staff affairs has grown, will play a role in promotion & tenure
- Julie Strawser will transition to DEI/Faculty & Staff Affairs role

## Questions

- Kelly Elisar – how can SAC engage with the college and dean?
  - Send notes or report out to staff colleagues after SAC meetings to keep them in the loop – remind them SAC members are their voice within the college
  - Provide SAC update at department meetings
  - Invite Dean Kress to present at meeting
  - These actions help to build community

## Taskforce Breakouts

### Staff Appreciation

- Budget –
- Ideas – CFAES toboggan/beanie, Bluetooth speaker,
- Order Feb./March to distribute in April
- Want to prioritize as a gift has not been sent for 2 years

## 2021 Meeting Dates/Times

- Will send survey to determine dates that work best for everyone

## Adjourn

